



MINUTES

City Council Regular Meeting

6:00 PM - Tuesday, July 7, 2020

Council Chambers, 15728 Main Street, Mill Creek, WA 98012

Minutes are the official record of Mill Creek City Council meetings. Minutes summarize the council meeting and documents any actions taken by the Council.

A recording of this City Council meeting can be found [here](#).

The agenda packet for this City Council meeting can be found [here](#).

CALL TO ORDER

Mayor Pruitt called the meeting of the Mill Creek City Council to order at 6:06 p.m.

City of Mill Creek Virtual Council Meeting July 7, 2020

Mon, Jul 6, 2020 6:00 PM - 8:00 PM (PDT)

You can also dial in using your phone.

United States (Toll Free): [1 877 309 2073](tel:18773092073)

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PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Councilmember Cavaleri.

ROLL CALL

Councilmembers Present:

Pam Pruitt, Mayor

Brian Holtzclaw, Mayor Pro Tem

Vince Cavaleri, Councilmember

Mike Todd, Councilmember

Mark Bond, Councilmember

John Steckler, Councilmember

Stephanie Vignal, Councilmember

Councilmembers Absent:

- A. Due to technical difficulties Councilmember Steckler arrived at approximately 6:13 p.m.

AUDIENCE COMMUNICATION

- B. Public comment on items on or not on the agenda were given by the following participants:

Miguel Morga, AFSCME Council 2 Union Representative and Director of Staff Services, commented on the reduction of employees represented in the AFSCME bargaining unit due to the COVID-19 pandemic.

Daniel Carr from 7C's Swim School informed Members of Council that he is available to answer any questions during Study Session discussions regarding the agenda titled "*Request a perpetual sight line Easement on the Remillard Property.*"

Jon Ramer, Mill Creek resident requested an update on the proposed construction of a new crosswalk at Jackson High School.

STUDY SESSION

C. Police Department Use of Force Policies, Training, and Response to the Community. (Scott Eastman, Acting Chief of Police)

Acting Chief Eastman presented to Members of Council and the Mill Creek community a response to the recent deaths of African American men by law enforcement in Minneapolis, Atlanta, Tacoma and other US cities. In light of the increased scrutiny from the public and questions from organizations, Acting Chief Scott Eastman provided a response to the community and Members of Council. A list of frequency-asked questions and answers were provided in order to explain the Mill Creek Police Department's policy in terms of the use of force and training.

To view the power point presentation [click here](#). To find out more on the training, policies and Community response, [click here](#) for the Frequently Asked Questions (FAQ).

Council engaged in discussion and Q & A.

D. Request for a Perpetual Sight Line Easement on the Remillard Property (Sherrie Ringstad, Associate Planner and Tom Rogers, Planning Supervisor)

Sherrie Ringstad, Associate Planner presented to Council information regarding a perpetual sight line easement on the Remillard Property.

The following were items that were discussed:

- Background on the project
- The review process to date
- Proposed site plan
- Sight distance easement
- Existing conditions
- Impacts to the City property
- Potential easement terms
- Next steps

A Binding Site Plan (BSP) has been submitted to develop the property located on the southeast corner of the North Creek Drive and Dumas Road intersection (colloquially known as the Kelly Property; referred to below as 7C's Property).

Since North Creek Drive curves at the location, there is an issue with "sight distance" which will need to be resolved to ensure safe ingress/egress. The sight distance is

currently obstructed by an existing fence and vegetation located along the western boundary of the City's property to the south of the project site.

In order to address the visibility and safety issue, Mr. Carr is requesting that the City grant to 7C's Swim School a perpetual vehicular sight line easement covering 1,337 sq. ft. across a portion of the Remillard Property fronting North Creek Drive (Easement).

[Click here](#) to view the power point.

Council engaged in discussion and Q & A.

CONSENT AGENDA

- E. City Council Meeting Minutes of June 9, 2020 and June 23, 2020.

The meeting minutes for the June 9 and June 23, 2020 City Council Meetings were withdrawn and will be submitted at a future Council Meeting.

REPORTS

- F. Mayor/Council

Mayor Pruitt reported on the required metrics to enter into phase 3 of the COVID-19 pandemic and explained with the current statistics, Snohomish County will continue to operate in phase 2.

Councilmember Steckler reported that he participated in the online Association of Washington Cities (AWC) Conference along with Councilmembers Todd and Vignal and will wait to make further comments once Councilmember Todd gives the AWC Conference Report.

Councilmember Cavaleri reported that the Park and Recreation Board will conduct their annual parks tour in August in order to make recommendations for any necessary upgrades or repairs to present during the next biennium budget process.

Councilmember Cavaleri made a motion to conduct City Council meetings back in the Council Chambers at City Hall starting July 28, 2020. Councilmember Cavaleri stated that the COVID-19 guidelines in place should safely allow the meetings to take place at City Hall. However, he recognized that those members who are not comfortable participating at City Hall could continue to participate virtually.

Councilmember Bond seconded the motion.

Council engaged in discussion.

The motion failed 1-6-0 with Councilmember Cavaleri voting in favor.

Councilmember Vignal reported that she too participated in the virtual AWC Conference and highlighted the following workshop sessions that she found

interesting and worth noting:

- *"Councilmembers and Mayors, You Can't live with them. You Can't live without them."*
 - *Discussed and defined roles of Councilmembers, Mayors and City Manager*
- *"Advocacy Academy"*
 - *Encouraging members to understand what the needs will be from legislators*
- *CARES Act*

Mayor Pro Tem Holtzclaw requested an update from City Manager Michael Ciaravino and City Supervising Engineer Matthew Feeley regarding the new Seattle Hill Road project's ADA ramps and the latest technology improvements.

Mayor Pro Tem Holtzclaw reported that he, Mayor Pruitt, City Manager Michael Ciaravino and Interim Chief of Staff Grace Lockett are working with Consultant Karen Reed to formulate a process for the City Manager's annual review. The group is looking to create a standard review process going forward. Mayor Pro Tem Holtzclaw suggested the idea of possible special meetings in August and asked Councilmembers to look at their schedules in preparation for discussion at an upcoming meeting.

Councilmember Todd also indicated interest in learning about the newer technology ADA ramps.

Councilmember Todd reported on the following:

- The AWC Report put together by Councilmembers Todd, Vignal and Steckler and encourages everyone to read it and to explore AWC's [website](#).
- CARES Act funding - On the July 14, 2020 agenda. This is federal funding in response to COVID-19 and Council needs to consider how best to use it to support both the City and the Community.
- Legislative Agenda - Agreed with Councilmember Vignal about prioritizing the City of Mill Creek's legislative agenda.
- HB 1406 and the need to determine what to do with the money

Councilmember Cavaleri thanked Councilmember Todd for the reminder about the need to determine the best use for the CARES Act stimulus money.

Councilmember Steckler concurred with Councilmember Vignal that the AWC *"Councilmembers and Mayors, You Can't live with them. You Can't live without them."* segment was very informative. He suggested that the City's marketing department highlight the City's form of government on the website to help clarify roles for the public. Councilmember Steckler also noted that he enjoyed the legislative session piece.

G. City Manager

City Manager Michael Ciaravino reported that Phillips Publishing, who produces the City Connection Magazine, is closing its doors. Manager Ciaravino is working on a continuity plan but will be bringing this forth to Council to determine what type, if any, publication the City wants in the future.

City Manager Michael Ciaravino addressed the Council regarding the current COVID-19 status and the inability to be in phase 3 at this time. Manager Ciaravino requested that Council move to extend the emergency proclamation.

Council engaged in discussion.

Mayor Pro Tem Holtzclaw made a motion to extend the emergency proclamation to September 1, 2020. Councilmember Bond seconded the motion. The motion passed 6-1-0 with Councilmember Cavaleri in opposition.

H. Staff

- Finance Department Update, Jeff Balentine, Director of Finance

Finance Director Jeff Balentine provided an update on the latest projection models during the COVID-19 pandemic using the most recent actual data.

AUDIENCE COMMUNICATION

I. Public comment on items on or not on the agenda

Barbara Heidel, a Mill Creek resident, expressed her appreciation for the continuing virtual meetings. She is not comfortable attending a Council meeting at City Hall at this time. She asked that virtual attendance continue.

Kim Mason-Hatt, a Mill Creek employee, discussed virtual meeting technology and access to meeting materials. Ms. Hatt also thanked Planning Manager Tom Rogers for his years of service.

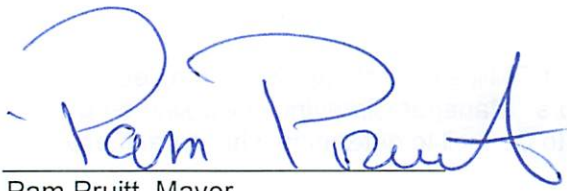
Jon Ramer, a Mill Creek resident, thanked Finance Director Jeff Balentine for the updated financial numbers. Mr. Ramer commented on staffing at the City.

Daniel Carr requested Council please consider previous requirements on North Creek Drive when deliberating the needed easement for 7C's Swim School.

Councilmember Cavaleri made a motion to extend the meeting by nine (9) minutes. Councilmember Vignal seconded the motion. The motion passed unanimously.

ADJOURNMENT

With no objection, Mayor Pruitt adjourned the meeting at 8:39 p.m.



Pam Pruitt, Mayor



Naomi Fay, Interim City Clerk